

## **Minutes of XXXV IQAC (Aided Courses) of Kanohar Lal Girls PG College, Meerut**

**Held on 07/01/2020 at 11:30 A.M**

### **Members Present**

1. Er. Dinesh Singhal (President)
2. Dr. Kiran Pradeep (IQAC-Coordinator & Principal)
3. Dr. Neha Sharma Dixit
4. Dr. Jyotsna
5. Dr. Vinita Gupta
6. Dr. Rakhi Tyagi
7. Ms. Smriti Yadav
8. Dr. Venu Vanita
9. Ms. Siddhi Gupta
10. Dr. Deepika Tyagi
11. Ms. Vinta Pundir
12. Ms. Sonika Nagar
13. Mr. Sanjeev Maheshwari
14. Mr. Mayank Vats

### **Special Invitee:**

15. Mr. Pradeep Singhal

Agenda	Discussion and decision taken	Person Responsible	Compliance
<p><b>Agenda Point 01:</b> Review of the Minutes of last IQAC Meeting  Academic Calendar 2020-21</p>	<ul style="list-style-type: none"> <li>As there is no information regarding the next session, college academic calendar will be made after the university has provided the guidelines for the new session.</li> </ul>	<p>Dr. Neha Sharma Dixit</p>	<ul style="list-style-type: none"> <li>Academic Calendar has not been provided by the university.</li> </ul>
<p>Committee Posters</p>	<ul style="list-style-type: none"> <li>Students can be made aware online about different committees.</li> </ul>	<p>Committees Incharge</p>	<ul style="list-style-type: none"> <li>Students were made aware through the posters.</li> </ul>
<p>Discussion on NEP</p>	<ul style="list-style-type: none"> <li>21<sup>st</sup> Century skills and 5 Es mentioned in the NEP should be pasted on the notice boards in the college.</li> <li>Key points of the NEP should be discussed among the faculties and displayed on the notice boards.</li> </ul>	<p>Dr. Kiran Pradeep and Dr. Neha Sharma Dixit</p>	<ul style="list-style-type: none"> <li>21<sup>st</sup> Century skills and 5 Es have been pasted on the notice boards.</li> <li>An Executive Committee NEP 2020 has been made. Co-ordinator: Ms. Siddhi Gupta, Co-ordinator: Ms. Vinita Pundir, Members: Ms. Sonika Nagar, Ms. Preeti Singh and Ms. Pooja Rai</li> </ul>

			<ul style="list-style-type: none"> <li>• Presentation was given on NEP by Ms. Siddhi Gupta on 31/03/2020</li> </ul>
<b>Agenda Point 02:</b> Reports of activities and initiatives since last IQAC Meeting	<ul style="list-style-type: none"> <li>• Report was presented in the meeting.</li> </ul>	Dr. Kiran Pradeep	---
<b>Agenda Point 03:</b> EdNirvana	<ul style="list-style-type: none"> <li>• Faculties should upload the content of their respective subjects of UG and PG, and ask students to download and use the app.</li> </ul>	Incharge of all the respective departments	<ul style="list-style-type: none"> <li>• Faculties have uploaded the content.</li> </ul>
	<ul style="list-style-type: none"> <li>• Faculties have been appointed as trainers to help the students in downloading and using the app.</li> </ul>	Ms. Fatima Hasan, Ms Preeti, Ms. Vinita Pundir, Ms. Sonika	<ul style="list-style-type: none"> <li>• Faculties are assisting the students.</li> </ul>
College Website	<ul style="list-style-type: none"> <li>• New website has been made of the college.</li> </ul>	Dr. Neha Sharma Dixit	<ul style="list-style-type: none"> <li>• Prospectus for session 2020-21 was uploaded on the website.</li> <li>• Academic and non-academic information will soon be updated on the website.</li> </ul>
Student Self Service	<ul style="list-style-type: none"> <li>• App has been made available on the Google Playstore.</li> </ul>	Ms. Preeti Singh, Ms. Vinita Pundir, Ms. Sonika Nagar, Ms.	<ul style="list-style-type: none"> <li>• Faculties have asked the students to download the app.</li> </ul>

	<ul style="list-style-type: none"> <li>• Faculties can inform and assist the students in downloading the app.</li> </ul>	Pooja Rai	
Admission of B.A and M.A ( Hindi, Drawing & Painting)	<ul style="list-style-type: none"> <li>• Admissions of UG were discussed in the meeting.</li> <li>• Admissions of PG are still going on.</li> </ul>	Dr. Kiran Pradeep	<ul style="list-style-type: none"> <li>• Admission of PG: <ul style="list-style-type: none"> <li>▪ Hindi: 14</li> <li>▪ Drawing: 06</li> </ul> </li> </ul>
Result of B.A and M.A ( Hindi, Drawing & Painting)	<ul style="list-style-type: none"> <li>• B.A 3<sup>rd</sup> year result will be made subject wise.</li> <li>• Result of M.A 4<sup>th</sup> semester will be presented in the next meeting.</li> </ul>	Dr. Kiran Pradeep	---
Attendance of U.G and P.G	<ul style="list-style-type: none"> <li>• Attendance is low in offline classes.</li> <li>• Attendance of students is being taken regularly in online and offline classes.</li> </ul>	Principal mam & all incharge.	---
Planning of the remaining session of B.A and M.A	<ul style="list-style-type: none"> <li>• Planning was presented in the meeting and it has been done as per the government instructions.</li> </ul>	Dr. Kiran Pradeep	<ul style="list-style-type: none"> <li>• Session is being conducted as per the university guidelines.</li> </ul>
Time table for session 2020-21	<ul style="list-style-type: none"> <li>• Time table was presented in the</li> </ul>	Ms. Fatima Hasan	---

	meeting.		
Remedial classes for Hindi spellings	<ul style="list-style-type: none"> <li>• Hindi spellings are being taught in the last 10 minutes of the lecture.</li> <li>• Spellings will be taught in separate period if students strength will increase in offline classes.</li> <li>• Classes will continue in the next session.</li> </ul>	Ms. Siddhi Gupta	<ul style="list-style-type: none"> <li>• M. A Ist Semester class was taken in separate period by Dr. Usha Maheshwari.</li> <li>• B.A students were taught spellings in last 10 minutes of their subject lecture.</li> </ul>
Foundation and Qualifying Course	<ul style="list-style-type: none"> <li>• Classes are being held regularly online and offline.</li> </ul>	Dr. Venu Vanita	---
Weeding & updating of subject books in the library	<ul style="list-style-type: none"> <li>• Weeding and updating will be done in the month of January.</li> <li>• Waste material of practical departments will be disposed off as per the government norms.</li> </ul>	Dr. Rakhi Tyagi & All respective incharge	<ul style="list-style-type: none"> <li>• Schedule has been provided to all incharge for weeding and updating the books.</li> </ul>
<b>Agenda Point 04:</b> Discussion on the grievances/suggestion's letters given by the students	<ul style="list-style-type: none"> <li>• There was no letter from the students.</li> </ul>	Dr. Kiran Pradeep	---

<p><b>Agenda Point 05:</b> Discussion on the letters received from the university/Government</p>	<ul style="list-style-type: none"> <li>• Letters were reviewed and discussed in the meeting.</li> </ul>	<p>Dr. Kiran Pradeep</p>	
<p><b>Agenda Point 06:</b> Any other issue with permission of the chair</p>	<ul style="list-style-type: none"> <li>• Kanohar lal Trust Society has introduced a new course 'Science Of Relationships'. One batch has completed the course. It is free of cost for the employees working under the aegis of the society.</li> <li>• Criterion of Headship/Incharge of the departments should be made.</li> <li>• Meeting ended with thanks to the chair.</li> </ul>	<p>---</p>	<ul style="list-style-type: none"> <li>• Two batches have completed the course in the campus. Third batch is going on. Some faculties of college has participated in the program.</li> <li>• Criterion has been made.</li> </ul>